

St. Francis of Assisi School Council
ANNUAL GENERAL MEETING AGENDA
St. Francis Learning Commons
September 18th, 2023 – 7:00-8:00 pm

1.0 Call to Order

- ❖ Opening Prayer
- ❖ Introductions - Council Executives/School Administration
- ❖ Verification of quorum

2.0 Approval of Agenda

3.0 Introduction of Council Executive:

3.1 Executive Members

- a) Chair - Carrie Keylock (Term - year 2 of 2)
- b) Vice-Chair - Stacey Alexander (Term - year 2 of 2)
- c) Treasurer - Jamie Flett (Term -year 2 of 2)
- d) Secretary - Laura Oster (ongoing)

4.0 Reports

- 4.1 School Administration Report - Kelly Jacobson (Vice Principal)
- 4.2 School Council Report - Carrie Keylock

5.0 Council Committees

Looking for volunteers to lead the following committees (discussion at next Council meeting)

- a) Volunteer Coordinator
- b) Fundraising Coordinator
- c) Staff Appreciation
- d) Special Events
- e) Faith Representative

6.0 Budget 2023-2024

Draft budget to be discussed directly following AGM by new School Council Executive.
Proposed budget to be brought forward for a vote at October Council meeting.

- 6.1 New budget line items or expenses to be considered for 2023-2024 Budget

7.0 Set Date for Next Council Meetings

8.0 Meeting Adjournment